Candidate Information Kit

Cyber Security Manager

Classification	Executive Level 1	**Number**	PC-2411
Status	Non-ongoing (up to 2 years) / Ongoing [1]	**Location**	Melbourne / Canberra
Salary Range	$111,146 - $140,752 plus 15.4% superannuation	**Type**	Flexible: Full-time / Part-time
Closing Date	Thursday, 7 November 2024	**Contact Officer**	Guy Beaven Director, Digital Technologies (03) 9653 2269

About the Productivity Commission

The Productivity Commission is the Australian Government's independent research and advisory body on a range of economic, social and environmental issues affecting the welfare of Australians.

The Productivity Commission acknowledges the Traditional Owners of Country throughout Australia and their continuing connection to land, waters and community. We pay our respects to their Cultures, Country and Elders past and present.

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[1] This vacancy is for a non-ongoing specified term up to 2 years. A merit pool of suitable candidates may be established and used to fill similar vacancies, either on an ongoing or non-ongoing basis.

About this opportunity

At the Productivity Commission (PC), we undertake independent research and provide advice to Government on ways to improve the economic and social wellbeing of all Australians. To ensure our work is informed by, and reflects the rich diversity of our nation, the PC consults with a broad range of individuals, businesses, academics, governments, research groups, and non-profit organisations when undertaking research and developing advice for government.

Our work is wide-ranging, with topic areas that vary year to year, including analysis of social issues, the environment, prosperity, regulation, competition, economic infrastructure, resources, and trade. The PC also monitors and reports on the equity, effectiveness and efficiency of government services, and undertakes significant work on policy of relevance to Aboriginal and Torres Strait Islander people including reporting progress on the National Agreement on Closing the Gap. The Australian Government Competitive Neutrality Complaints Office, a unit within the PC, advises the Government on complaints about unfair competition from government businesses.

Our website provides further information on our current inquiries, research, ongoing reporting functions and corporate plan.

About the Team

The Digital Technology (DT) team ensures that all aspects of DT can support the continuity of current business operations while delivering new capabilities to support evolving business needs. The team leads the innovative application of technology to meet the PC's strategic objectives while keeping core systems and information available, accessible, and secure.

The Cyber Security Manager is a key leadership role responsible for overseeing and advancing the PC's cybersecurity strategies, policies, and programs. The role will manage the security infrastructure and ensure the protection of the PC's information assets against cyber threats.

For further details about this role please refer to the position description available on our Careers website.

Working with us

Be yourself at the PC

We welcome and celebrate diversity, and value the unique backgrounds, perspectives and experience that each person brings to our workplace. Parents, carers, people of all ages, abilities and genders, people from the LGBTQIA+ community, Aboriginal and Torres Strait Islander people, and people of all cultures and faith are encouraged to apply.

APS values

Our staff share the wider Australian Public Service values:

- **Impartial** – The APS is apolitical and provides the Government with advice that is frank, honest, timely and based on the best available evidence.

- **Committed to service** – The APS is professional, objective, innovative and efficient, and works collaboratively to achieve the best results for the Australian community and the Government.

- **Accountable** – The APS is open and accountable to the Australian community under the law and within the framework of Ministerial responsibility.

- **Respectful** – The APS respects all people, including their rights and their heritage.

- **Ethical** – The APS demonstrates leadership, is trustworthy, and acts with integrity, in all that it does.

- **Stewardship** – The APS builds its capability and institutional knowledge and supports the public interest now and into the future, by understanding the long-term impacts of what it does. *(commencing 11 December 2024)*

Our values

Our staff work collaboratively and demonstrate the following PC values:

- **Inclusive** – We recognise and celebrate our differences. We celebrate diversity. We support each other.

- **Collaborative** – We work together to solve problems. We actively listen to everyone we work with.

- **Influential** – We lead by example and set high standards for performance and behaviour.

- **Respectful** – We listen to others and respect differences in beliefs and opinions.

- **Supportive** – We celebrate our colleagues' achievements and recognise people who exemplify our values.

These values are a part of our shared commitment to build and support a positive, safe and productive workplace culture and will help us to realise our Statement of intent.

What we offer

We have a supportive, respectful and engaging work environment underpinned by:

- a commitment to diversity and inclusion, and supporting staff wellbeing

- a flexible work environment that supports employees to balance work commitments with family, caring and other personal commitments

- a culture of conversation and real-time feedback, to support team and individual performance

- a range of learning and development opportunities tailored to individuals' needs at different points in their careers

- a safe working environment including reasonable adjustments to ensure staff have the support and tools they need to thrive at work.

The PC offers a competitive salary plus generous superannuation and leave provisions.

Eligibility

Australian Citizenship and Pre-Employment Checks	To be eligible for employment with the Productivity Commission, applicants must: • be an Australian Citizen or hold an Australian Citizenship • be willing to undergo a security and character clearance (which may include, but not limited to, completing an identity verification check, police check, and obtaining/maintaining an Australian Government security vetting clearance if required by the role) • provide evidence of mandatory qualifications (if applicable).

Our application and assessment process

Applications should be submitted via our website, at www.pc.gov.au/careers.

How to apply and what to provide	Complete the online application form by the closing date, and include the following attachments: • A **concise statement** (maximum 1000 words) that tells us a bit about you, including what drew you to apply, and why you believe you are suited to the role and the work of the team, with consideration to the role description and selection criteria. • Your **resume** with your relevant recent experience, qualifications and achievements, and the details of two referees.
Assessment process	Members of a selection committee will consider your application against the selection criteria and may contact you to discuss the role and your experience, and/or invite you to an interview with the selection committee. Further assessments may include a work-related test and referee checks. Through the process, your application will be assessed on your ability to demonstrate that you possess, or have the real potential to develop, the required skills, knowledge and experience to perform the role.
Keeping you informed	We will acknowledge receipt of your application via email, and keep you informed on the progress and outcome of your application, as soon as practicable. Please note that applications are not assessed by the selection committee until after the closing date.

Further details

For further information about this role please refer to the contact officer (contact details are listed on the front page of this kit). For questions about our application and assessment process, please contact the Human Resources team via email at recruitment@pc.gov.au

More information about the PC is available on our website (www.pc.gov.au).