



## Position Description (PD)

Role	<p>Research Economist, Public Policy Analyst and Data Analyst (several positions), including:</p> <ul style="list-style-type: none"><li>• An Affirmative measure Aboriginal and Torres Strait Islander position, under subsection 8(1) of the <i>Racial Discrimination Act 1975</i>, and</li><li>• An Identified Aboriginal and Torres Strait Islander position.</li></ul>
Branch	Inquiry & Research Group, Commonwealth-State Reporting and Review
Team	Inquiry & Research Streams (Various), Aboriginal and Torres Strait Islander Stream, Commonwealth-State Reporting and Review Team
Level	Broadband Staff Level 2 (APS Level 5 and 6)
Role context	<p>The Productivity Commission comprises teams working across wide-ranging projects.</p> <p><b>Inquiry and Research Group</b></p> <p>The Inquiry and Research Group comprises multiple teams that undertake a variety of projects as requested by the Government (including inquiries, studies) and Productivity Commission-initiated research. The focus of work delivered by the Group is generally on policy and regulatory issues bearing on Australia's economic performance and community wellbeing. Research topics vary from year to year, and include analysis of social issues, the environment, prosperity, competition, economic infrastructure, resources, and trade.</p> <p><b>Aboriginal and Torres Strait Islander Stream</b></p> <p>The Aboriginal and Torres Strait Islander Stream undertakes reporting, research and analysis that centres the voices of Aboriginal and Torres Strait Islander people. The Stream has an accountability role under the National Agreement on Closing the Gap, which includes developing and maintaining an information repository (through the publication of a dashboard and annual data report) and independently reviewing governments' progress against the commitments in the Agreement. We also undertake research and provide policy insights and advice on matters of importance to Aboriginal and Torres Strait Islander people.</p> <p>Opportunities in this stream will be either <u>identified or affirmative measure positions</u>. Further details available in the Candidate Information Kit.</p> <p><b>Commonwealth-State Reporting &amp; Review Team (CSRR)</b></p> <p>The CSRR team provides a central point of knowledge and engagement on Commonwealth-State matters, producing the <a href="#">Report on Government Services (RoGS)</a> and <a href="#">Performance Reporting Dashboard</a>.</p> <p>The Data Development team supports the PC's performance reporting roles – specifically the Report on Government Services (RoGS) and monitoring and</p>

	reporting functions under the National Agreement on Closing the Gap (specifically the Information Repository Dashboard).
Reports to	Public Policy, Inquiry & Research or Data Development Managers
Direct reports	Nil
Contact officer	Matt Forbes – (03) 9653 2211
Responsibilities	<p>Depending on the team you are assigned to, you will work under broad direction to:</p> <ul style="list-style-type: none"> <li>• provide policy advice, and undertake research and analysis for public inquiries or other research projects, applying analytical methods and theoretical frameworks to establish valid and coherent arguments</li> <li>• assist in the preparation of research papers and reports, including data analysis, modelling and/or written information</li> <li>• liaise with industry representatives, relevant committees and working groups, Government agencies and service providers and inquiry participants; and coordinate meetings, industry visits and public hearings as required.</li> <li>• extract, manipulate and manage data appropriately, utilising data visualisation tools to communicate data to relevant audiences.</li> </ul>
Selection Criteria	<p><b>Professional expertise:</b></p> <ul style="list-style-type: none"> <li>• Demonstrated experience and a well-developed understanding of public policy development, applied economic analysis and/or data analysis and management.</li> <li>• Strong attention to detail and ability to exercise sound judgment in research across a range of policy issues and/or data analysis, leading to logical, accurate and consistently presented analysis and outputs.</li> <li>• Academic qualifications in relevant disciplines such as economics, public policy, statistics or other relevant fields are essential. Experience working with data, including complex excel spreadsheets, knowledge of statistical programming (such as R, Python or Stata) and experience with data extraction methods is desirable for economist and data analyst roles.</li> </ul> <p><b>Effective Engagement:</b></p> <ul style="list-style-type: none"> <li>• Proven ability to communicate effectively, using information that is accurate, clear and concise.</li> <li>• Shares information in a timely way, is proactive in assisting others in the team and collaborates effectively with others, contributing positively to work discussions and team meetings.</li> <li>• Ability to build rapport and maintain cooperative and positive relationships with colleagues and key stakeholders.</li> </ul> <p><b>Personal Productivity and Growth:</b></p> <ul style="list-style-type: none"> <li>• Demonstrated ability to plan and progress work and deliver on agreed outcomes.</li> <li>• Perseverance and resilience in managing competing priorities in a changing environment.</li> </ul>

	<ul style="list-style-type: none"> <li>• A preparedness to seek (and act on) advice and feedback and take opportunities to expand your knowledge and skills and contribute to a positive workplace culture.</li> </ul>
<p>Affirmative Measure Position</p>	<p>Candidates applying for an affirmative measure position must:</p> <ul style="list-style-type: none"> <li>• be of Aboriginal and/or Torres Strait Islander descent and</li> <li>• identify as Aboriginal and/or Torres Strait Islander and</li> <li>• be accepted by their community as being Aboriginal and/or Torres Strait Islander.</li> </ul> <p>Suitable evidence of Aboriginal and/or Torres Strait Islander heritage may include:</p> <ul style="list-style-type: none"> <li>• a letter signed by the Chairperson of an incorporated Indigenous organisation confirming that the applicant is recognised as an Aboriginal and/or Torres Strait Islander person, or</li> <li>• a confirmation of Aboriginal and/or Torres Strait Islander descent document executed by an Indigenous organisation. <ul style="list-style-type: none"> <li>○ If the above documents are not available, the PC may consider accepting a statutory declaration from the candidate.</li> </ul> </li> </ul>
<p>Identified Position</p>	<p>Candidates applying for an identified position must have the required capabilities:</p> <ul style="list-style-type: none"> <li>• a knowledge and understanding of the issues affecting Aboriginal and Torres Strait Islander peoples, and</li> <li>• a demonstrated ability to communicate sensitively and effectively with Aboriginal and Torres Strait Islander peoples.</li> </ul>